



**Department of
Public Service**

Public Service Commission
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Secretary

Three Empire State Plaza, Albany, NY 12223-1350
www.dps.ny.gov

April 25, 2016

Ms. Kathleen Burgess, Secretary
New York State Public Service Commission
Three Empire State Plaza
Albany, NY 12223-1350

Re: Matter 16-00561 – In the Matter of the Clean Energy Advisory Council.

Dear Secretary Burgess:

Enclosed please find the meeting materials for the April 27, 2016, Clean Energy Advisory Council (the Council) meeting, to be held from 1:00 to 3:00 via webinar and teleconference. Updated conference call and webinar information are provided below. The attached meeting materials include an Agenda, a draft Council Charter, a draft Summary Table of the Clean Energy Advisory Council Work Plan, and draft Working Group Scopes for the six Working Groups outlined in the March 23, 2016 meeting (March Meeting).

The webinar / teleconference will be conducted from the 19th Floor Board Room of the Department of Public Service office located at Three Empire State Plaza, Albany, New York but parties are encouraged to participate via webinar or teleconference. Please be aware, the conference call information provided in my April 4, 2016 letter filed in the Matter referenced above is no longer correct,¹ the updated conference call information and the webinar details are provided, below.

WebEx and Call in information:

WebEx Event address for attendees:

<https://nyserda-events.webex.com/nyserda-events/onstage/g.php?MTID=e4622b73a781ebd58dcc00c34afc482da>

Event number: 664 778 976
Event password: Event123

Audio conference: US TOLL +1-415-655-0001

¹ The April 4, 2016 letter was also filed in Case 14-M-0094 – Proceeding on Motion of the Commission to Consider a Clean Energy Fund and Case 15-M-0252 – In the Matter of Utility Energy Efficiency Programs.

Access code: 664 778 976

In the Council's Initial Working Groups & Corresponding Clean Energy Fund Order Requirements document, which Staff provided in advance of the March Meeting,² stakeholders who were interested in active participation in any Working Group were asked to indicate their interest by March 30, 2016. At the March Meeting and in subsequent email correspondence, a number of stakeholders requested they be allowed to review more detailed Working Group work scopes before indicating their interest in particular Working Groups. While not final, the draft Working Group Scopes enclosed herein, provide the additional level of detail necessary for stakeholders to make informed decisions regarding their interest in the Council's Working Groups. Therefore, stakeholders who would like to revise their expressions of interest or have not thus far submitted an expression interest, should email CEAC@dps.ny.gov to indicate their interest in serving on a particular Working Group by May 4, 2016.

In compliance with Project Sunlight requirements, parties interested in participating in the meeting, either in person or by phone, are asked to confirm their participation by submitting their name, organization, and business address via email to CEAC@dps.ny.gov.

Sincerely,

/s/

Colleen Gerwitz
Office of Markets & Innovation
Director of Program Management
& Planning

Enc.

² Cases 14-M-0094 and 15-M-0252, CEAC 3/23/16 Meeting Materials, filed March 22, 2016.

April 27, 2016
Clean Energy Advisory Council Meeting
1:00pm-3:00pm
Webinar/Teleconference
19th Floor Board Room
Department of Public Service - Agency Building 3
Empire State Plaza, Albany NY 12223

AGENDA

1. Introductions & Objectives of the Meeting (5 minutes)
2. Clean Energy Advisory Council Charter Discussion & Adoption (15 minutes)
3. Clean Energy Advisory Council Working Group Scopes & Process Discussion (35 minutes)
4. Clean Energy Advisory Council Draft Work Plan Discussion (10 minutes)
5. Revised 2016 Clean Energy Advisory Council Meeting Schedule (5 minutes)
6. Matter Number 16-00561 (5 minutes)
7. Other Business (15 minutes)
8. Comments from the Public (20 minutes)

WebEx and Call in information:

WebEx Event address for attendees: <https://nyserda-events.webex.com/nyserda-events/onstage/g.php?MTID=e4622b73a781ebd58dcc00c34afc482da>

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CLEAN ENERGY ADVISORY COUNCIL CHARTER

The following is the Charter governing the organization and operation of the Clean Energy Advisory Council (CEAC or the Council) as established by the New York State Public Service Commission (the Commission).

1. Background

By order issued January 21, 2016,¹ the New York Public Service Commission (the Commission) established the Clean Energy Advisory Council (CEAC or simply the Council), to be co-chaired by Department of Public Service Staff (DPS Staff) and the New York State Energy and Research Development Authority (NYSERDA). The Commission stated that the Council's "primary objective is to support innovation and collaboration for an effective transition from current program offerings to post-2015 clean energy activities and on-going delivery thereafter." The Commission directed DPS Staff, in consultation with NYSEDA to extend invitations for required participation on the Council to each of the utilities offering energy efficiency programs in New York State, as well as the New York Power Authority (NYPA) and the Long Island Power Authority (LIPA). The Commission also directed that the Council "develop a structure that recognizes the need for NYSEDA/Utility interaction as well as allowing for meaningful involvement from a broad array of stakeholders, including participation of key representative groups." By adoption of the Clean Energy Advisory Council Charter, the undersigned, representing DPS Staff, NYSEDA, utilities offering energy efficiency programs in New York State, NYPA and LIPA, establish a Council structure that recognizes the need for NYSEDA/Utility interaction and provides for the meaningful involvement from stakeholders, as directed by the Commission.

2. Purpose

The Council's primary objective is to support innovation and collaboration leading to the development of the most impactful clean energy programs and to reduce cost and achieve scale for these resources, including an effective transition from current clean energy program offerings and on-going delivery thereafter. The Council will enable an effective and coordinated portfolio of programs and initiatives in pursuit of New York State energy objectives, with a focus on energy efficiency, other distributed energy resources (DER), and non-wire alternatives. The Council will operate with transparency and meaningful engagement of stakeholders to ensure that all parties are informed of proposed changes and are provided the opportunity to raise ideas and concerns to inform the New York State Energy Research and Development Authority's (NYSEDA's) and the investor-owned and the public utilities' clean energy efforts.

¹ Case 14-M-0094. et al, Proceeding on Motion of the Commission to Consider a Clean Energy Fund, Order Authorizing the Clean Energy Fund Framework (filed January 21, 2016).

3. Structure

The Council will operate through the structure of a Steering Committee and Working Groups convened by the Steering Committee to address specific areas of focus.

A. Steering Committee

I. Composition

The Steering Committee will be co-chaired by Department of Public Service (DPS Staff) and NYSERDA and will comprise the following representatives:

- DPS Staff, Co-chair
- NYSERDA, Co-chair
- AVANGRID, Inc.
- Central Hudson Gas & Electric Corporation
- Consolidated Edison Company of New York, Inc.
- Long Island Power Authority
- National Fuel Gas Distribution Corporation
- National Grid USA Service Company, Inc.
- New York Power Authority
- Orange & Rockland Utilities, Inc.
- PSEG Long Island
- Designee from each Working Group, described below

Each of the entities listed above agree to provide a representative of its choice to the Steering Committee. Steering Committee meetings may be held in-person or via teleconference. Steering Committee Members are expected to have the authority to represent and allocate resources and make decisions on behalf of their respective organizations. In order to make Council meetings productive, it is the expectation that Steering Committee Members will attend all in-person meetings or participate via videoconference at the New York City or Buffalo Commission Offices, similar to Commission technical conferences or Commission-sponsored working group meetings. Under extenuating circumstances, a Steering Committee Member may participate via telephone, or designate a temporary or permanent substitute.

II. Responsibilities

The Steering Committee shall establish procedures and priorities for the Council. It shall, on an annual basis, develop a work plan identifying key areas of focus based on the responsibilities assigned to the Council by the Commission, DPS Staff, or areas of examination as raised by individual Council members and agreed to by the Council. The work plan will identify the priorities among and

within each area of focus, as well as corresponding work products and associated timelines. The work plan will be posted to a designated location on the Department of Public Service (DPS) Clean Energy webpage, and will be filed in Matter 16-00561, a matter designated for Council materials, related to the Clean Energy Fund and Utility Energy Efficiency proceedings (Cases 14-M-0094 and 15-M-0252).

Steering Committee meetings will occur no less than four times per calendar year, and be open to the public. A portion of every Steering Committee meeting will be allotted for public comments on matters pertaining to the work of the Council. A meeting schedule, as well as agendas and minutes of Steering Committee meetings will be posted to a designated location of the DPS Clean Energy webpage, and filed in the matter number referenced above.

The Steering Committee shall establish Working Groups to investigate areas of focus and priorities, and will invite representatives from DPS Staff, NYSEERDA, the investor-owned and the public utilities administering energy efficiency programs, and stakeholder groups to participate. In extending such invitations, the Steering Committee will consider the objectives of the Working Group, providing for a diverse range of stakeholder interests and geographic regions of the state.

The Steering Committee shall define the scope of each Working Group, as well as work products and due dates. The Steering Committee shall consider, review and comment on Working Group progress. Prior to the transmittal of any report of a Working Group, the Steering Committee shall have the opportunity to review and provide comments on the contents of the report.

The Steering Committee will have the authority to determine when a Working Group has satisfactorily completed its charge. Upon such finding, the Steering Committee shall terminate the Working Group and the Working Group's Designee to the Steering Committee will relinquish its seat on the Steering Committee.

The Steering Committee shall produce written updates on not less than an annual basis on the progress of its work, and will post this information to the designated location of the DPS Clean Energy webpage as well as file it in Matter 16-00561. The Steering Committee will strive for consensus; however, dissenting viewpoints will also be documented in all Steering Committee work products.

B. Working Groups

I. Formation

Working Groups may be formed to implement Commission requirements or to engage in work deemed necessary by the Steering Committee. In order to establish a Working Group, the Steering Committee shall conduct outreach and provide an opportunity for stakeholders to express interest in Working Group participation. Upon completing the necessary outreach, the Steering Committee must develop and file in Matter 16-00561 a Working Group Charter document that describes the scope, tasks, deliverables, timelines, and initial members of the Working Group.

II. Composition

Working Groups will be limited to 20 members, some of which may also be Steering Committee members, and will comprise the following representatives:

- DPS Staff
- NYSERDA
- Investor- owned and public utilities represented on the Steering Committee
- Representatives from key stakeholder groups relevant to the objectives of the Working Group. Stakeholder groups may include, but are not limited to:
 - Environmental groups
 - The business community
 - Large energy users
 - Customer advocates
 - Low income advocates
 - Developers
 - Technology Providers
 - The New York Independent System Operator (NYISO)
 - DER Providers
 - Energy efficiency advocates

All Working Group members shall actively participate in the Working Group's efforts, and regularly participate in and contribute to deliberations and work products of the group. In addition to attending meetings, participation may be accomplished through conference calls, webinars and video conferencing.

III. Responsibilities

Each Working Group will select a Chair or Co-chairs to provide leadership for all Working Group efforts, including scheduling meetings, ensuring that work is aligned with the direction of the Commission, priorities of the Council, and that its progress occurs at the necessary pace to meet Steering Committee due dates.

Each Working Group will also select a Designee to the Steering Committee who may also be a Chair or Co-Chair of the Working Group. Unless otherwise noted, the Designee shall be a representative from a stakeholder group. The same entity may provide a Designee to the Steering Committee from more than one Working Group, however that entity will have only one voice on the Steering Committee. The Working Group's Designee shall be responsible for any necessary communication between the Working Group and the Steering Committee along with providing regular updates to the Steering Committee regarding the Working Group's progress. When participating as a Steering Committee member, the Designee shall indicate whether an opinion is intended to reflect the Working Group, their respective organization or their individual belief.

Working Groups shall be responsible for the development of findings and recommendations that will be filed in Matter 16-00561, as described below, and may be used to inform future decisions by the Commission, NYSERDA's Clean Energy Fund Investment Plan and the utilities' future Energy Efficiency Transition Implementation Plan and Budget and Metric Plan filings and other clean energy activities.

Each Working Group shall create a work plan to complete, within the assigned timeframe, the work products specified by the Steering Committee, and shall provide regular written status updates of its progress and emerging findings to the Steering Committee.

Each Working Group shall have the responsibility to develop specific findings and recommendations with respect to its area of focus and priorities as established by the Steering Committee. In identifying and documenting its recommendations, the Working Group shall provide sufficient rationale for such findings and recommendations. Working Group reports and all other work products shall reflect the full range of viewpoints. Working Groups will submit their findings and recommendations to the Steering Committee by the assigned date, for review and comment. Upon review by the Steering Committee, DPS Staff will file a Working Group's report, findings, and recommendations, together with the comments of the Steering Committee, with the Secretary in Matter 16-00561 for future consideration.

In supporting the development of feasible and impactful recommendations, Working Group activities are expected to include consideration of topical research, analyses and studies, and may also include the solicitation of expert advice and guidance. In addition, the Working Group may convene technical conferences or workshops. In addition a Working Group may recommend that DPS Staff convene technical conferences or workshops related to its work.

Working Groups will provide transparency to the Steering Committee and the public through the posting of Working Group rosters, work plans, work products, and the written status updates as provided to the Steering Committee. This information will be posted by DPS staff to a designated location of the DPS Clean Energy webpage, and filed in Matter 16-00561.

Draft #3

Clean Energy Advisory Council Work Plan: Summary of Key Dates

Due Date	Who	Action
Working Group Scopes with Membership Rosters and Roles		
May 4, 2016	Stakeholders	All revised or new expressions of interest in (informed by the Working Group Scopes included in the April 25, 2016 CEAC Meeting Notice and Materials) being a CEAC Working Group member should be communicated via email to CEAC@dps.ny.gov
May 13, 2016	DPS and NYSERDA	Propose a recommended membership roster for each Working Group to the CEAC Steering Committee
By May 23, 2016	CEAC Steering Committee	Hold a Steering Committee teleconference to review and authorize the Final Working Group Scopes with the membership roster
Between May 23 and June 10, 2016	DPS and NYSERDA	Coordinate and hold the first CEAC Working Group meetings to select Chair, Co-Chair and Steering Committee designees, finalize Work Scope, and to begin development of the Working Group Work Plan
June 10, 2016	CEAC Working Groups	Provide an updated Final Working Group Scope that includes Working Group role designations to DPS Staff
June 13, 2016	DPS	File Final Working Group Scopes, including role designations in DMM and post to website
Working Group Work Plans		
July 1, 2016	CEAC Working Groups	Provide draft of Working Group Work Plan to CEAC Steering Committee
Mid-July (July 13, 2016?)	CEAC Steering Committee	Provide Feedback on Working Group Work Plans to Working Groups
July 15, 2016	CEAC Working Groups	File Final Working Group Work Plans in DMM
July 18, 2016	Staff	Post Final Working Group Work Plans to website
Working Group Deliverables		
July 18, 2016	Clean Energy Implementation & Coordination	Draft E2 Working Group Transition Recommendations Report Submitted to CEAC Steering Committee for Comment
July 18, 2016	Clean Energy Implementation & Coordination	Outline of Multiple Incentives Report Submitted to CEAC Steering Committee for Comment
August 8, 2016	Clean Energy Implementation & Coordination	Final E2 Working Group Transition Recommendations Report Filed in DMM
August 15, 2016	Clean Energy Implementation & Coordination	Draft Multiple Incentives Report Submitted to CEAC Steering Committee for Comment

Clean Energy Advisory Council Work Plan: Summary of Key Dates

Due Date	Who	Action
August 18, 2016	Metrics, Tracking & Performance Assessment	Outline of Evaluation Guidelines Recommendations Report Submitted to CEAC Steering Committee for Comment
September 6, 2016	Clean Energy Implementation & Coordination	Final Multiple Incentives Report Filed in DMM
September 15, 2016	Metrics, Tracking & Performance Assessment	Draft Evaluation Guidelines Recommendations Report Submitted to CEAC Steering Committee for Comment
September 16, 2016	Voluntary Investment and Other Market Development	Outline of Voluntary Investment Recommendations Report Submitted to CEAC Steering Committee for Comment
September 26, 2016	Low & Moderate Income (LMI) Clean Energy Initiatives	Outline of Alternative Approaches to Providing Low & Moderate Income Energy Efficiency Services Report Submitted to CEAC Steering Committee for Comment
October 3, 2016	DPS	Multiple Incentives Guidance Filed
October 4, 2016	Energy Efficiency Procurement & Markets Coordination	Outline of Energy Efficiency Market Procurement Recommendations Report Submitted to CEAC Steering Committee for Comment
October 6, 2016	Metrics, Tracking & Performance Assessment	Final Evaluation Guidelines Recommendations Report Filed in DMM
October 7, 2016	Clean Energy Implementation & Coordination	Outline of Utility/NYSERDA Coordination Report Submitted to CEAC Steering Committee for Comment
October 7, 2016	Metrics, Tracking & Performance Assessment	Outline of EM&V Coordination Plan Submitted to CEAC Steering Committee for Comment
October 14, 2016	Voluntary Investment and Other Market Development	Draft Voluntary Investment Recommendations Report Submitted to CEAC Steering Committee for Comment
October 24, 2016	Low & Moderate Income (LMI) Clean Energy Initiatives	Draft Alternative Approaches to Providing Low & Moderate Income Energy Efficiency Services Report Submitted to CEAC Steering Committee for Comment
October 28, 2016	Metrics, Tracking & Performance Assessment	Outline of Performance Metrics Recommendations Report Submitted to CEAC Steering Committee for Comment
November 1, 2016	Energy Efficiency Procurement & Markets Coordination	Draft Energy Efficiency Market Procurement Recommendations Report Submitted to CEAC Steering Committee for Comment
November 1, 2016	DPS	Issue Revised Evaluation Guidelines
November 4, 2016	Clean Energy Implementation & Coordination	Draft Utility/NYSERDA Coordination Report Submitted to CEAC Steering Committee for Comment

Clean Energy Advisory Council Work Plan: Summary of Key Dates

Due Date	Who	Action
November 4, 2016	Metrics, Tracking & Performance Assessment	Draft EM&V Coordination Plan Submitted to CEAC Steering Committee for Comment
November 4, 2016	Voluntary Investment and Other Market Development	Final Voluntary Investment Recommendations Report Filed in DMM
November 14, 2016	Low & Moderate Income (LMI) Clean Energy Initiatives	Final Alternative Approaches to Providing Low & Moderate Income Energy Efficiency Services Report Filed in DMM
November 22, 2016	Energy Efficiency Procurement & Markets Coordination	Final Energy Efficiency Market Procurement Recommendations Report Filed in DMM
November 29, 2016	EE/REV Energy Efficiency Best Practices	Outline of REV Energy Efficiency Best Practices Guide Submitted to CEAC Steering Committee for Comment
December 1, 2016	Metrics, Tracking & Performance Assessment	Draft Performance Metrics Recommendations Report Submitted to CEAC Steering Committee for Comment
December 1, 2016	DPS	Voluntary Investment Proposal Filed
December 2, 2016	Clean Energy Implementation & Coordination	Final Utility/NYSERDA Coordination Report Filed in DMM
December 2, 2016	Metrics, Tracking & Performance Assessment	Final EM&V Coordination Plan Filed in DMM
December 22, 2016	Metrics, Tracking & Performance Assessment	Final Performance Metrics Recommendations Report Filed in DMM
January 5, 2017	Metrics, Tracking & Performance Assessment	Outline of Online Dashboard Recommendations Report Submitted to CEAC Steering Committee for Comment
January 10, 2017	EE/REV Energy Efficiency Best Practices	Draft REV Energy Efficiency Best Practices Guide Submitted to CEAC Steering Committee for Comment
January 31, 2017	EE/REV Energy Efficiency Best Practices	Final REV Energy Efficiency Best Practices Guide Filed in DMM
February 2, 2017	Metrics, Tracking & Performance Assessment	Draft Online Dashboard Recommendations Report Submitted to CEAC Steering Committee for Comment
February 23, 2017	Metrics, Tracking & Performance Assessment	Final Online Dashboard Recommendations Report Filed in DMM

*DRAFT Clean Energy Implementation & Coordination
Working Group Scope*

Purpose:

The purpose of the Clean Energy Implementation and Coordination Working Group is to coordinate planning and implementation among New York's clean energy program administrators, in consultation with DPS Staff to better support New York's clean energy policy objectives, provide clarity to the market, and serve ratepayers.

Guiding Principles and Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York's clean energy program administrators;
- Providing regular written updates on the Working Group's activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and shall document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or in an appendix to the report. The Working Group retains ownership of final work products and is under no obligation to revise its recommendations in response to Steering Committee feedback.

The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The Clean Energy Implementation and Coordination Working Group is initially tasked with:

- (1) E2 Working Group Transition – Conduct an orderly transition and completion of any outstanding tasks of the E2 Working Group and ensure any relevant needs, previously met by the E2 Working Group, are accounted for in the operation of the CEAC. Specifically, the Working Group shall inventory any remaining tasks and associated deliverables and identify timelines for completion or transition of select tasks to appropriate Clean Energy Advisory Council Working Groups, if appropriate.
- (2) Recommendations Regarding Multiple Incentives - Undertake a review designed to identify overlapping incentives and market development activities from various funding streams, to eliminate wasteful duplication and leverage complementary efforts. Specifically, the Working shall inventory or otherwise gather program, funding source and incentive information about the various program administrator clean energy programs and initiatives, including but not limited to utility, NYSERDA, NYPA and LIPA/PSEG clean energy programs and initiatives, demand response and load management programs, and REV demonstration and non-wires alternative projects to identify overlapping or duplicative programs or initiatives and current instances of multiple incentives from various funding streams. It shall develop recommendations for Staff guidance including the identification of tests to determine where layered incentives would be appropriate and where they should be forbidden as well as processes for sharing of information to determine when the tests should be applied.
- (3) Utility / NYSERDA Coordination - Provide recommendations for using the CEAC as a venue for planning and collaboration among program administrators that supports effective development and deployment of program offerings and initiatives.
- (4) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Final Clean Energy Implementation & Coordination Work Scope, including member list and member roles provided to Steering Committee	
<ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	6/10/16 6/13/16
Initial detailed Clean Energy Implementation & Coordination Work Plan	
<ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	7/1/16 7/15/16

Task/Deliverable	Expected Completion Date
<p>E2 Working Group Transition Recommendations Report, including an inventory of remaining E2 Working Group tasks, recommendations and schedule submitted to CEAC Steering Committee</p> <ul style="list-style-type: none"> • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	<p>7/18/16 8/8/16</p>
<p>Multiple Incentives Report detailing recommendations for treatment of multiple incentives submitted to the CEAC Steering Committee</p> <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM <p><i>Note: The 1/21/2016 CEF Framework Order in Case 14-M-0094 directed Staff to file a guidance that identifies tests to determine where layered incentives would be appropriate, as well as processes for sharing information to determine when these tests should be run by October 3, 2016.</i></p>	<p>7/18/16 8/15/16 9/6/16</p>
<p>Utility / NYSERDA Coordination Report providing recommendations and a plan for using the CEAC venue as means for facilitating greater collaboration and coordination regarding programs and initiatives.</p> <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	<p>10/7/16 11/4/16 12/2/16</p>
<p>Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.</p>	<p>At any time, but no later than 90 days following the completion of previously assigned deliverables</p>

Members¹:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		

¹ Due to the nature of the work of this Working Group, membership is limited to DPS, NYSERDA, the Utilities, NYPA, LIPA and PSEG. However, the Working Group will reach out to stakeholders and topical experts on an as needed basis to inform discussions

Name	Role	Company/Organization	Email
	Member		

*DRAFT Energy Efficiency Procurement & Markets
Working Group Scope*

Purpose:

The overall purpose of the Energy Efficiency Procurement and Markets Working Group is to develop strategies to create vibrant markets for energy efficiency as an attractive business opportunity, resulting in greater market-wide levels of energy efficiency with less need for direct ratepayer support. A focal point for this work will be investigating promising market mechanisms, standards, and business models that can realize the value of energy efficiency to participating customers, as a system resource, and as a cost-effective means of achieving State Energy Plan goals – in a manner that is responsive to customer needs for distributed energy solutions.

Guiding Principles and Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York’s clean energy program administrators;
- Providing regular written updates on the Working Group’s activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or

in an appendix to the report. The Working Group retains ownership of final work products. The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The Energy Efficiency Procurement & Markets Working Group is initially tasked with:

- (1) Energy Efficiency Market Procurement Recommendations Report – Develop options for and a recommended approach to developing a sustainable market for procuring energy efficiency as a demand reducing resource (MWh, MW and Dth). The Working Group will consider multiple alternative approaches for utility procurement of energy efficiency as a utility system resource as well as related opportunities for new commercial business models that drive delivery of energy efficiency. This will include consideration of the appropriate trajectory over time for utility energy efficiency targets and the level and forms of these targets, including whether there should be a designated approach for energy efficiency under the State’s proposed Clean Energy Standard (CES) or a distinct or compatible market. The Working Group will investigate alternative utility performance incentive mechanisms to encourage achievement of market oriented energy efficiency, including “shared savings” approaches which allow the utility to share some portion of the associated net benefits, and articulate the pros and cons of these alternatives. In its design, the recommended approach must recognize the ongoing societal needs of providing efficiency services to underserved populations, including low-income customers. The Working Group shall indicate timing considerations related to how the recommended approach could be implemented. The Working Group will document its research and recommendations, including any alternative viewpoints, in a final report which shall be filed with the Commission for consideration.
- (2) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Final Energy Efficiency Procurement & Markets Coordination Work Scope, including member list and member roles provided to Steering Committee <ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	6/10/16 6/13/16
Initial detailed Energy Efficiency Procurement & Markets Work Plan <ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee for Comment • Final filed in DMM 	7/1/16 7/15/16
Energy Efficiency Market Procurement Recommendations Report, including the components described in the objective above. <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	10/4/16 11/1/16 11/22/16
Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.	At any time, but no later than 90 days following the completion of previously assigned deliverables

Members:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		
	Member		

Name	Role	Company/Organization	Email
	Member		

*DRAFT Low & Moderate Income Clean Energy Initiatives
Working Group Scope*

Purpose:

The Low & Moderate Income (LMI) Clean Energy Initiatives Working Group will provide the venue for NYSERDA, the Utilities, and other interested stakeholders to actively evaluate alternative approaches for the delivery of services to LMI customers that can improve consumer value, for the customers served as well as for the rate-payer funding invested.

Guiding Principles and Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York's clean energy program administrators;
- Providing regular written updates on the Working Group's activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or in an appendix to the report. The Working Group retains ownership of final work products. The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The Low-Moderate Income (LMI) Clean Energy Initiatives Working Group is initially tasked with:

- (1) Report on Alternative Approaches to Providing Low-Moderate Income (LMI) Energy Efficiency Services – Investigate and evaluate alternative approaches for the delivery of services to LMI customers that can improve consumer value, including an assessment of the strengths and weaknesses of current approaches to delivery of clean energy services to LMI customers in New York; identification and documentation of alternative approaches deployed in other jurisdictions including the strengths and weaknesses of each; and a summary of findings regarding opportunities for improved delivery of services, including the potential for coordinating the delivery of energy efficiency and renewable generation to the LMI population. The Working Group will develop a report documenting its findings. The report will outline well-defined good practice approaches and specific transitional considerations. The Working Group’s report will inform the LMI Chapter of NYSEERDA’s Investment Plan and Utilities’ future Energy Efficiency Transition Implementation Plans and Budgets and Metrics Filings, as well as other clean energy activities.
- (2) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Final Low & Moderate Income (LMI) Clean Energy Initiatives Working Scope, including member list and member roles provided to Steering Committee <ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	6/10/16 6/13/16
Initial detailed Low & Moderate Income (LMI) Clean Energy Initiatives Work Plan <ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee for Comment • Final filed in DMM 	7/1/16 7/15/16
Report on Alternative Approaches to Providing Low & Moderate Income Energy Efficiency Services, including the components described in the objective above. <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	9/26/16 10/24/16 11/14/16
Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.	At any time, but no later than 90 days following the completion of

Task/Deliverable	Expected Completion Date
	previously assigned deliverables

Members:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		
	Member		

*DRAFT Metrics, Tracking & Performance Assessment
Working Group Scope*

Purpose:

The overall purpose of the Metrics, Tracking & Performance Assessment Working Group is to develop recommendations for a consistent approach to metrics, data tracking, and performance assessment, inclusive of evaluation, measurement & verification (EM&V) that looks to advances in technology and approaches to reduce and limit the dollars needed for these functions while maintaining needed reliability, thereby increasing the dollars available for program delivery. The Working Group will also identify and recommend metrics and approaches for evaluating market development and transformation.

Guiding Principles and Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York's clean energy program administrators;
- Providing regular written updates on the Working Group's activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and shall document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or

in an appendix to the report. The Working Group retains ownership of final work products and is under no obligation to revise its recommendations in response to Steering Committee feedback. The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The Working Group will conduct a number of activities that are closely linked and therefore is encouraged to structure itself and its work plan to meet the discrete needs of each initial objective outlined below while ensuring that objectives are informed by one another.

- (1) Evaluation Guidelines – Conduct a review of the “New York Evaluation Plan Guidance for EEPS Program Administrators” to determine what changes are necessary to meet the current and future needs of New York’s clean energy programs. Recommendations should balance the need for objective analysis with producing more expedient and actionable information to inform policy decisions and improve individual efforts, including the accuracy and reliability of foundational tools, such as the Technical Resource Manual. Integrate learning from REV demonstration projects and other REV activities in the conduct of this task. Integrate new approaches to evaluation of market transformation programs.
- (2) Coordination of EM&V Activities – Serve as a venue for NYSERDA and Utilities to ensure EM&V activities are properly informed and complementary rather than duplicative and that results are effectively shared with one another and other stakeholders.
- (3) Performance Metrics - Develop common definitions and methods for tracking and reporting various performance metrics, including metrics applicable to market transformation strategies. This work shall be informed from the review of current data tracking requirements to be completed by the Implementation & Coordination Working Group, as well as information gathering on best practices in market transformation measurement. The work shall identify both program/initiative specific and broad market-level metrics needed to effectively gauge progress.
- (4) On-line Dashboard – Provide input to NYSERDA for use in developing and implementing an online dashboard that will allow for tracking of key performance metrics of all ratepayer funded clean energy activities. The online dashboard should provide an effective way to provide transparency to stakeholders, while minimizing the administrative burden of compiling more traditional quarterly reporting.
- (1) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Final Metrics, Tracking & Performance Assessment Working Group Scope, including member list and member roles provided to Steering Committee <ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	 6/10/16 6/13/16
Initial detailed Metrics, Tracking & Performance Assessment Work Plan <ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee for Comment • Final filed in DMM 	 7/1/16 7/15/16
Evaluation Guidelines Recommendations Report <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to Council Steering Committee for Comment • Final Filed in DMM <p><i>*Note: The 1/21/2016 CEF Framework Order in Case 14-M-0094 directed Staff to issue revised Evaluation Guidelines by November 1, 2016.</i></p>	 8/18/16 9/15/16 10/6/16
EM&V Coordination Plan providing recommendations and a plan for using the Council as a means for coordination of activities and information sharing. <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to Council Steering Committee for Comment • Final Filed in DMM 	 10/7/16 11/4/16 12/2/16
Performance Metrics Recommendations Report <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to Council Steering Committee for Comment • Final Filed in DMM 	 10/28/16 12/1/16 12/22/16
On-line Dashboard Recommendations Report <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to Council Steering Committee for Comment • Final Filed in DMM 	 1/5/17 2/2/17 2/23/17
Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.	At any time, but no later than 90 days following the completion of previously assigned deliverables

Members:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		
	Member		

*DRAFT REV Energy Efficiency Best Practices
Working Group Scope*

Purpose:

The overall purpose of the REV Energy Efficiency Best Practices Working Group is to share the most promising practices for learning, replication, and impact across service territories as the REV framework is implemented. The Working Group will also consider successful approaches employed in other states and countries.

Guiding Principles & Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York's clean energy program administrators;
- Providing regular written updates on the Working Group's activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and shall document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or in an appendix to the report. The Working Group retains ownership of final work products and is under no obligation to revise its recommendations in response to Steering Committee feedback.

The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The REV Energy Efficiency Best Practices Working Group is initially tasked with:

- (1) Best Practices Guide – Develop a REV Energy Efficiency Best Practices Guide, to be filed with the Secretary, outlining energy efficiency program best practices under a REV framework, and including a process for future revisions and updates. To inform development of the Guide, the Working Group shall conduct research and analysis of program data and shared performance assessments across New York State program administrators. It also will investigate relevant best practices from outside the state to identify replicable, high impact activities and promising innovative strategies, including pilots or demonstrations of new approaches. The Group is expected to update and revise the Guide such that the information in the Guide changes with the pace of technology and Commission directives.
- (2) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Provide final REV Energy Efficiency Best Practices Work Scope, specifically including member list and member roles provided to Steering Committee <ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	 6/10/16 6/13/16
Initial detailed REV Energy Efficiency Best Practices Work Plan <ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee for Comment • Final filed in DMM 	 7/1/16 7/15/16
REV Energy Efficiency Best Practices Guide: <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	 11/29/16 1/10/17 1/31/17
Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.	At any time, but no later than 90 days following the completion of previously assigned deliverables

Working Group Members:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		
	Member		

*DRAFT Voluntary Investment & Other Market
Development Working Group Scope*

Purpose:

The overall purpose of the Voluntary Investment & Other Market Development Working Group is to develop strategies to maximize energy efficiency and distributed energy resources (DER) deployment in the commercial and industrial (C&I) sectors, including through approaches that encourage and recognize voluntary investments in clean energy technology and solutions that help accelerate and increase achievement of the Clean Energy Standard and State Energy Plan (SEP) goals.

Guiding Principle and Clean Energy Advisory Council (CEAC) Protocols:

Working Group activities in support of feasible and impactful findings are expected to include:

- Conducting and implementing Working Group activities with transparency and openness;
- Planning and implementing a work agenda and schedule of activities in support of the Working Group objectives;
- Compiling research;
- Directing analysis and studies;
- Soliciting expert advice;
- Developing options and proposals for consideration;
- Assessing options and proposals against objectives, and arriving at written feasible recommendations that provide the underlying rationale and, as needed, documents dissenting views along with associated rationale;
- Informing the development and implementation of programs among New York's clean energy program administrators;
- Providing regular written updates on the Working Group's activities and progress; and
- Sharing final work products and notable interim work products.

Protocols regarding CEAC Steering Committee and Working Group interactions include:

- Working Group scopes are authorized by the Steering Committee. Working Groups may at any time propose revisions and additions to the Working Group scopes for Steering Committee consideration but the initial objectives and deliverables of each group will focus on Commission assigned activities.
- Each Working Group will establish its own work plan and schedule and should incorporate opportunities for non-member input and feedback, as appropriate and feasible and shall provide routine updates to the Steering Committee on its progress.
- Working Group reports and other documents will typically be provided to the Steering Committee for review and comment two to three weeks prior to final deliverable due dates. The Working Group shall consider Steering Committee comments and shall document whether it has incorporated or rejected each comment with associated rationale in a new section of the report or in an appendix to the report. The Working Group retains ownership of final work products and is under no obligation to revise its recommendations in response to Steering Committee feedback.

The Working Group shall work with Staff to ensure all final work products are filed in DMM and posted to the DPS website.

Initial Objectives:

The Voluntary Investment & Other Market Development Working Group is initially tasked with:

- (1) Voluntary Investment Recommendations Report – Develop recommendations for incentives and/or other approaches that foster voluntary investments in the C&I sectors that go beyond compliance obligations under the jurisdiction of the Commission. The Working Group shall explore opportunities that maximize energy efficiency and DER deployment in the commercial and industrial sectors, potentially identifying new mechanisms and accounting protocols that both facilitate voluntary investments in clean energy technologies, and can help accelerate and increase achievement of the Clean Energy Standard and SEP goals. The Working Group shall consider the utilities experiences with the Self Direct Programs and to the extent that the proposal includes recommendations regarding collection and allocation of ratepayer funding, the proposal should analyze the impact of such changes on all customer classes. The Working Group’s Voluntary Investment Recommendation Report will be considered by Staff in the development of a Voluntary Investment Proposal that the Commission directed Staff to file by December 1, 2016. Staff’s proposal will be issued for public comment.
- (2) Recommendation Regarding Continuation of Working Group Activities - Determination as to whether the Working Group has fulfilled its purpose upon the completion of the initial objectives or recommended additional objectives and tasks for the Working Group to pursue.

Tasks/Deliverables:

Task/Deliverable	Expected Completion Date
Provide final Voluntary Investment and other Market Development Work Scope, including member list and member roles provided to Steering Committee <ul style="list-style-type: none"> • Provide to DPS Staff • Final Filed in DMM 	6/10/16 6/13/16
Initial detailed Voluntary Investment and other Market Development Work Plan <ul style="list-style-type: none"> • Draft submitted to CEAC Steering Committee • Final filed in DMM 	7/1/16 7/15/16
Voluntary Investment Recommendations Report: <ul style="list-style-type: none"> • Outline Submitted to CEAC Steering Committee for Comment • Draft Submitted to CEAC Steering Committee for Comment • Final Filed in DMM 	9/16/16 10/14/16 11/4/16
<i>Note: The 1/21/2016 CEF Framework Order in Case 14-M-0094 directed Staff to file a proposal that maximizes energy efficiency and DER deployment in the C&I sectors through incentives for voluntary investments in clean energy</i>	

Task/Deliverable	Expected Completion Date
<i>technology that help accelerate and increase achievement of the CES and SEP goals by December 1, 2016.</i>	
Provide a Recommendation to the Steering Committee as to whether the Working Group has completed its purpose and should be folded or provide a revised Working Group Scope with additional objectives, tasks and deliverables.	At any time, but no later than 90 days following the completion of previously assigned deliverables

Members:

Name	Role	Company/Organization	Email
	Chair		
	Co-Chair		
	Steering Committee Designee		
	Member		